

AFSPC- FC (FL) CADET PAO

The course provides an in-depth look at the Air Force Space Command. Cadets investigate launch systems, missile operations, orbital mechanics, command and control systems, and more. The program is an opportunity for cadets aspiring to become astronauts, technicians, or Air Force officers to explore space-related careers fields.

Cadets experience “behind the scenes” tours, briefings and guest speakers on the various aspects of America’s missions and roles in space. Cadets get first-hand opportunities to meet the many talented men and women of the 45th Space Wing and NASA supporting the exciting business of space launch and exploration.

In past years cadets had the chance to visit the Range Operations Control Center where all launches from Cape Canaveral are controlled and tracked, historical launch sites from the Mercury and Apollo programs, view a Titan rocket launch, see a GPS satellite and Delta rocket on the launch pad. In addition, cadets may visit NASA’s Kennedy Space Center where they can observe elements of the International Space Station being prepared for flight and visit Space Shuttle processing facilities.

NHQ recommends that before attending this course, cadets have a knowledge of the concepts discussed in “Aerospace: Journey of Flight” parts 5 & 6, and “Aerospace Dimensions” modules 4, 5 & 6. If possible, NHQ also recommends cadets complete the requirements for the “CAP Cadet Rocket Badge” if offered at their unit.

Please visit the activity website <http://www.afspc.org> for more information on the event. E-Mail questions to: CAP/Major Arthur Woodgate, Activity PAO, Editor and Webmaster - awoodgate@austin.rr.com with a copy to CAP/1st Lt Christina Stoddard, Assistant Activity Director – christinastoddard@verizon.net

Prerequisites

- Must be a U.S. citizen.
- Minimum age is 15 years old
- Previously attended at least one NCSA
 - May be waived for a student who has attended formal PAO training

Skills/Abilities/Knowledge Required:

- Good communication skills
- IT/Computer Skills
- Ability to use Microsoft Word and PowerPoint or video creation software (loaded on C/PAO's laptop)
- Ability to write news articles and photo captions
- Ability to create/copy DVD/CDs
- Ability to download pictures from Web and/or digital camera
- Ability to assemble a slideshow/video PowerPoint or WMV presentation of week’s activity
- Ability to use multi-media products
- Current Squadron Cadet PAO or Cadet PAO in training is a plus
- Skill in time management of projects
- Has good inter-personal skills and gets along with people of all ages
- Ability to be proactive
- Ability to take well-composed and interesting pictures
- Can bring along personal laptop (required)
- Can bring along personal digital camera (required)
- Interest in the Space Program a plus
 - Previously attended AFSPC-FC is preferred, but not required
- Having published in CAP publications, and shows solid writing skills is a plus

Responsibilities/Duties:

- Collect business cards from each speaker and tour guide to ensure correct spelling of name and title
- Prepare a summary write-up each evening of that day's activities. The daily article is to be posted on activity News Online - See the style set by the 2008 Chronicle of the Activity
http://www.afspc.org/afspc/content/news_articles.asp
- Provide at least 3 pictures per evening; staff also takes pictures. (Ideally, a selection of photos will be taken throughout the day, from which the best will be selected.)
- Collect, download and assemble pictures from staff and attendees
- Create a Souvenir CD with photos taken during the activity by C/PAO, staff, and contributing other students. Each graduate would receive a copy (blank CDs provided). CD will include slide/video presentation (see below)
- Prepare a slide/video presentation similar to
<http://www.afspc.org/afspc/pdfs/AFSPC%20Slide%20Show.wmv>
- Within 2 days prepare a draft write-up for submission to and review of:
 - Patrick AFB Missileer base paper
 - CAP Volunteer Magazine
 - Wing web sites
 - Other local newspapers
 - Hometown news releases
- Perform other PAO duties as needed

How to apply

- Application is made directly to the activity not through NCA. A slot is reserved for the Activity C/PAO.
- Prepare a resume (two-page limit) that addresses the above selection criteria to include any pertinent experience (school yearbook/newspaper staff, newsletters, website design/admin, literary or photography contests/awards, etc.).
- Provide two writing samples
- Provide URLs to any published work, and PDFs of magazine/newspaper articles.
- Application must include a recommendation form from the Wing PAO or Activity PAO for attendance
- Attach a completed CAP Form 31, signed by squadron/wing commanders, and parents/guardian.
- Also, submit CAPF 31 electronically through NCSA, to initiate processing for the Activity. (If you are accepted as the C/PAO, CAP NHQ must have your application on file so the Activity can activate it.)
- Deadline to apply: **15 Apr 09.**
- E-Mail application with attachments or questions to: CAP/Major Arthur Woodgate, Activity PAO, Editor and Webmaster - awoodgate@austin.rr.com with a copy to CAP/1st Lt Christina Stoddard, Assistant Activity Director - christinastoddard@verizon.net

Additional information:

- Once selected, applicant will pay any required fees via CAP HQ e-services.
- Applicant will complete all activity admissions paperwork by the due dates stated on website. (provided after selection)
- Applicant will complete pre-activity essay by due date stated on website. (provided after selection)
- Cadet is considered an activity attendee
- Cadet will attend all course activities with other attending cadets
- Cadet will receive course ribbon upon graduation (if graduation requirements have been met)
- Cadet's course completion requirements will include:

- Pre-activity Essay
- Writing activity daily article
- Graduation video/slide show and Souvenir CD
- Final essay for news article, must be provided within 2 days of graduation
- Daily test-taking - optional